

High Country NCWORKS Career Center Partner Infrastructure Funding Agreement (IFA)

I. Purpose

This Partner Infrastructure Funding Agreement (IFA) is entered by and between the High Country Workforce Development Board (WDB) and High Country NCWorks Partners. This IFA provides information on the shared infrastructure cost and/or in-kind arrangements. All partners to this IFA recognize that infrastructure and other additional costs are applicable to all required partners, as outlined in Section 121(b)(1)(B) of the Workforce Innovation and Opportunity Act (WIOA), whether they are physically located in the NCWorks Career Center or not. Each partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received.

The sharing and allocations of infrastructure costs among NCWorks partners are governed by WIOA Sec. 121(b), its implementing regulations, and the Federal Cost Principles contained in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR part 200 (Uniform Guidance).

Infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the NCWorks Career Center, including rental of the facilities; utilities and maintenance; equipment (including assessment-related and assistive technology for individuals with disabilities); technology to facilitate access to the center; and many other infrastructure costs, such as signage and supplies. NCWorks Career Center shall share in additional costs, which must include applicable career services and may include shared operating costs and shared services that are necessary for the general operation of the Career Center.

II. High Country NCWorks System Infrastructure Budget

Total Infrastructure Costs: \$292,410.29 Please see attached the Career Center budget as an appendix.

III. Cost Allocation Methodology

There is a two-tiered approach for determining infrastructure and additional costs for required WIOA Career Center partners using the Local Funding Mechanism (LFM). For Temporary Assistance for Needy Families (TANF), Community Services Block Grant (CSBG), and Senior Community Service Employment (SCSEP) programs, the LFM method uses a funding percentage cap of 1.5% to determine the agency's proportionate share of infrastructure and additional costs. The 1.5% is then distributed to workforce boards based on workforce service criteria outlined by each agency. The Vocational Rehabilitation (VR) program authorized by WIOA Title IV, postsecondary career and technical education programs authorized under the Carl D. Perkins Career and Technical Education Act of 2006, and programs under the Adult Education and Family Literacy Act (AEFLA) authorized by WIOA Title II contribute proportionate shares based

on the number of VR and adult education clients who received services in the previous program year and were documented in NC Works.

The LFM is used to negotiate appropriate contributions from each required partner that will be allocated to the High Country WDB, as outlined below. The two-tiered approach methodology does not include Division of Workforce Solutions (DWS) administered programs or WDB-administered programs. For required partners with state agencies (this does not include Title II), infrastructure contributions will be transferred to DWS as a lump sum based on the LFM for the said agency. Once DWS receives funding from the State agency, DWS will distribute funding to the local area via the funding methodology set up for each State agency as outlined in the table below. For Title II providers, Workforce Boards will invoice the local Title II provider via the funding methodology in the table below.

For required partners without a State agency, but which are federally funded, the LFM is used as well; however, this negotiation will vary per WDB and should be outlined in the table below. Not all federally funded required partners may administer programs in a WDB's Local Area. In such cases, infrastructure cost-sharing is not required.

For required partner programs administered by the DWS - Title III Wagner-Peyser Employment Services, Trade Adjustment Assistance (TAA), and Jobs for Veterans State Grants (JVSG) - the cost-sharing model is based on the grant employees' proportionate use of the NCWorks Career Center. DWS and the WDB will pay a cost per employee housed in the center. The cost per employee will be based on the total infrastructure cost of the NCWorks Career Center, where applicable.

(Please do not delete any partners from the table. If not applicable, please write N/A)

WIOA Required Partners	Funding Methodology
WIOA Title I: Adult, Dislocated Worker, and Youth Formula Programs	Proportionate use – cost per employee
WIOA Title I: Job Corps	N/A
WIOA Title I: YouthBuild	N/A
WIOA Title I: Native American Programs	N/A
WIOA I: National Farmworker Jobs Program (NFJP)	Local negotiation – Based on 1.5% of administrative and program funding, distributed based on the number of clients served in prior years, as well as expected numbers to serve in the local HCWDB area.
WIOA Title III: Wagner-Peyser Act Employment Service (ES) Program	Proportionate use – cost per employee

WIOA Title III: Trade Adjustment Assistance (TAA) activities	Proportionate use – cost per employee
Jobs for Veterans State Grants (JVSG) Programs	Proportionate share
Senior Community Service Employment Program (SCSEP)	NA
Unemployment Compensation (UC) Programs	Based on the Title I Dislocated Worker Formula
Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007)	N/A
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) Program	A calculated amount per participant served is allocated based upon the number of AEFLA participants receiving staff-assisted services at a WDB within each provider’s service area.
Carl D. Perkins Career and Technical Education Programs	A calculated amount per participant served is allocated based upon the number of CTE participants receiving staff-assisted services at a WDB within each provider’s service area.
WIOA Title IV: Vocational Rehabilitation (VR) Services Program	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in the following program year.
Department of Housing and Urban Development Employment and Training Programs	N/A
Services for the Blind	Based on the number of VR clients with IPEs that received NCWorks service in the previous program year. Differences are reconciled in the following program year.
Community Services Block Grant (CSBG) Programs	CSBG amount is based on a 2017 survey of Community Action Agencies, the amount of awarded CSBG identified as being directed to employment screening was calculated. In aggregate, employment services accounted for 20% of the CSBG awards. 20% times the state maximum percent of 1.5% = amount to be awarded for infrastructure cost sharing. The amount for infrastructure cost sharing was allocated to counties/agencies based on each their allocation of CSBG funding.

Temporary Assistance for Needy Families (TANF) Program	TANF Amount to distribute is determined by county(ies) coding (method of recording expenditures) to WFCBG for Employment Services in FY2020-2021. The percentage of funding for each county of the total allocation of the TANF Work First County Block Grant (this funding provides dollars for Employment Services Funded with TANF) is applied to the coded expenditure amount.
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For additional partners that are not required partners, funds are paid directly to the Local Area WDB based on the partner’s proportionate use of the center, as outlined in the table below.

(Insert table for additional partners as applicable)

IV. IFA Modifications

The partners recognize that modifications to the IFA may be necessary during the program year. Any authorized representative of a partner may make a written request for modification. In order to be valid, any modification to the IFA must be in writing, with a thirty (30) day notice, signed, and sent to Misty Bishop-Price, Director. If High Country WDB requests a modification, notice will be sent to the partner organization contact and address identified in section V. IFAs shall be reviewed by all partners at least **once per** year as part of the WDB’s Local Plan MOU update process. If partners are unable to reach a consensus and resolve issues related to infrastructure funding during the duration of the MOU, partner contribution defaults to the State Funding Mechanism limits.

V. Partner Infrastructure Contributions

For required partners that have a State agency, required infrastructure costs will be transferred to DWS. DWS will then distribute the funds to each WDB based on the methodology agreed on between the agency and the NC Director’s Council.

Where DWS needs to contribute funds to a WDB, the DWS Finance Unit will issue checks to WDBs that are to receive IFA funding. Checks will be issued after each board’s designated DWS Planner has received, reviewed, and accepted the board’s fully compliant IFA documents. Because funding will not be distributed through the Workforce Information System Enterprise (WISE), for reporting purposes, boards will be expected to keep a list of all IFA expenditures and invoices and have them available for on-site monitoring.

Where the WDB needs to contribute funds to DWS, DWS will issue an invoice, which will provide the required documentation and audit trail, to allow the WDB to draw down the funds and write a check to DWS. The local areas that owe DWS will be invoiced the amount owed and tracked for receipt by the DWS finance unit. (Please do not delete any of the partners from the table. If not applicable, please write N/A).

For partner cost-sharing funds not distributed by the DWS, High Country WDB will invoice Partner within thirty (30) days of the signed MOU for infrastructure cost-sharing effective July 1, 2024.

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
WIOA Title I: Adult, Dislocated Worker, and Youth Formula Programs;	\$138,830.72	X	N/A	N/A	N/A	Misty Bishop-Price, Director High Country Workforce Development Board 468 New Market Blvd. Boone, NC 28607 misty.bishopprice@highcountrywdb.com 828-265-5434
WIOA Title I: Job Corps	\$0.00	N/A	N/A	N/A	N/A	N/A
WIOA Title I: YouthBuild	\$0.00	N/A	N/A	N/A	N/A	N/A
WIOA Title I: Native American Programs	\$0.00	N/A	N/A	N/A	N/A	N/A
WIOA Title I: National Farmworker Jobs Program (NFJP)	\$1,337.57	N/A	N/A	X	N/A	Jacob C. Rogers, CEO Southeast Non-Profit Housing 8801 Fast Park Drive, Suite 117 Raleigh, NC 27617 jrogers@senph.org 919-901-8979
WIOA Title III: Wagner-Peyser Act Employment Service (ES) Program	\$124,955.57	X	N/A	N/A	N/A	Jordan Whichard, Chief Deputy Secretary NC Department of Commerce 301 North Wilmington Street 4346 Mail Service Center Raleigh, NC 27699-4346 jordan.whichard@nccommerce.com 919-624-5046
WIOA Title III: Trade Adjustment Assistance (TAA) activities	Included with DWS Title III, JVSG, TAA	X	N/A	N/A	N/A	Jordan Whichard, Chief Deputy Secretary NC Department of Commerce 301 North Wilmington Street 4346 Mail Service Center Raleigh, NC 27699-4346 jordan.whichard@nccommerce.com 919-624-5046
Jobs for Veterans State Grants (JVSG) Programs	Included with DWS Title III, JVSG, TAA	X	N/A	N/A	N/A	Jordan Whichard, Chief Deputy Secretary NC Department of Commerce 301 North Wilmington Street

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
						4346 Mail Service Center Raleigh, NC 27699-4346 jordan.whichard@nccommerce.com 919-624-5046
Senior Community Service Employment Program (SCSEP)	\$0.00	N/A	N/A	N/A	N/A	Celeste Gilreath, Director of Senior Programs Winston Salem Urban League 201 West 5 th Street Winston Salem, NC 27107 cgilreath@wsurban.org 336-717-1241
Unemployment Compensation (UC) Programs	\$16,823.00 (UI)	X	N/A	N/A	N/A	Jordan Whichard, Chief Deputy Secretary NC Department of Commerce 301 North Wilmington Street 4346 Mail Service Center Raleigh, NC 27699-4346 jordan.whichard@nccommerce.com 919-624-5046
Reentry Employment Opportunities (REO) Programs (Second Chance Act of 2007)	\$0.00	N/A	N/A	N/A	N/A	Sherry Carpenter Chief Organizational Development & Mission Officer Goodwill Industries of Northwest NC Career Connections 1821 US-421 Wilkesboro, NC 28697 scarpenter@goodwillnwc.org 336-667-5208
WIOA Title II: Adult Education and Family Literacy Act (AEFLA) Programs	\$461.00 MCC \$258.00 WCC \$54.00 CCCTI	N/A	N/A	X	N/A	Steve Gunter, Dean Pre-College Programs Mayland Community College 200 Mayland Drive PO Box 547 Spruce Pine, NC 28777 sgunter@mayland.edu 828-766-1270 ----- DeeAnna Parker, Director College & Career Readiness Wilkes Community College 1328 S. Collegiate Drive PO Box 120 Wilkesboro, NC 28697 dcparker538@wilkescc.edu 336-903-3235 -----

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
						Shari Brown, Director Transitional Studies Caldwell Community College & Technical Institute 2855 Hickory Blvd. Hudson, NC 28638 sbrown@cccti.edu 828-726-2235
Carl D. Perkins Career and Technical Education Programs	\$771.00 <i>Shared between CCCTI, MCC & WCC</i>	X	N/A	N/A	N/A	Dr. Mark Poarch, President Caldwell Community College & Technical Institute 2855 Hickory Blvd. Hudson, NC 28638 mpoarch@cccti.edu 828-726-2211 ----- Dr. John Boyd, President Mayland Community College 200 Mayland Drive PO Box 547 Spruce Pine, NC 28777 jboyd@mayland.edu 828-766-1270 ----- Dr. Mike Rodgers, President Wilkes Community College 1328 S. Collegiate Drive PO Box 120 Wilkesboro, NC 28697 mdrogers989@wilkescc.edu 336-838-6112
WIOA Title IV: Vocational Rehabilitation (VR) Services Program	\$5,695.00	X	N/A	N/A	N/A	Vanessa Trapp-Spann Western Regional Director NC Division of Employment & Independence for People with Disabilities 200 Enola Road, Suite 209 Morganton, NC 28655 Vanessa.trapp.spann@dhhs.nc.gov 828-608-5691
Department of Housing and Urban Development Employment and Training Programs	\$0.00	N/A	N/A	N/A	N/A	Luke Fowler, Executive Director Northwestern Regional Housing Authority 896 Hwy 105 Ext., Suite 10 Boone, NC 28607 lukefowler@nwrha.com 828-264-6683
Community Services Block Grant (CSBG) Programs	\$3,102.00 <i>Shared between BROCC & WAMY</i>	X	N/A	N/A	N/A	Brittany Luxton, Executive Director WAMY Community Action Inc.

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
						225 Birch Street, Suite 2 Boone, NC 28607 brittany@wamycommunityaction.org 828-264-2421 ----- Dare Stromer, Executive Director BROCC Inc. 710 Veterans Drive North Wilkesboro, NC 28659 broccds@broccinc.com 336-667-7174
Temporary Assistance for Needy Families (TANF) Program	\$2,233.00 <i>Shared among all seven DSS</i>	X	N/A	N/A	N/A	Stacey Presnell, Director Alleghany County Department of Social Services 182 Doctors Street Sparta, NC 28675 stacey.presnell@alleghany.nc.gov 336-372-2411 ----- Tracie McMillan, Director Ashe County Department of Social Services 150 Government Circle, Suite 1000 Jefferson, NC 28640 traciemcmillan@ashecountygov.com 336-846-5719 ----- Raquel Jennings, Director Avery County Department of Social Services 358 Beech Street Newland, NC 28657 raquel.jennings@averycountync.gov 828-733-8230 ----- Wendy Boone, Director Mitchell County Department of Social Services 347 Longview Drive Bakersville, NC 28705 director@mitchellcounty.org 828-688-2175 ----- Tom Hughes, Director Watauga County Department of Social Services

NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
						132 Poplar Grove Connector #C Boone, NC 28607 tom.hughes@watgov.org 828-265-8100 ----- Kevin Brown, Director Wilkes County Department of Social Services 304 College Street Wilkesboro, NC 28697 kevin.brown@wilkes.nc.gov 336-651-7400 ----- Sonya Morgan, Director Yancey County Department of Social Services 320 Pensacola Road Burnsville, NC 28714 sonya.morgan@yanceycountync.gov 828-682-6148
Division of Services for the Blind (DSB)	\$0.00 <i>Shared between two districts</i>	X	N/A	N/A	N/A	Jordan Thomas, MS, CRC NC Services for the Blind 309 Ashe Avenue, Fisher Building 2601 Mail Service Center Raleigh, NC 27699-2601 jordan.thomas@dhhs.nc.gov 984-202-3070
Northwest Regional Library System	N/A	N/A	\$5,160 est.	N/A	Career center in library incl. rent, utilities, garbage collection, & facility upkeep.	Debbie Brewer, Director Alleghany County Library 115 Atwood Street Sparta, NC 28675 dbrewer@nwrl.org 336-372-5573
Employment and Training Programs	N/A	N/A	\$69,180 est.	N/A	Career center locations on Avery campus (estimated \$24,480) & Mitchell campus (estimated \$44,700) incl. rent, utilities, IT	Dr. John Boyd, President Mayland Community College 200 Mayland Drive PO Box 547 Spruce Pine, NC 28777 jboyd@mayland.edu 828-7661270

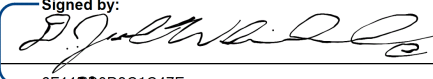
NCWorks Partner	Infrastructure Total Share \$	Funded	In-kind	Payment	In-kind Description	Partner Contact (Name, Organization, Address, email, and phone number)
					support, phones, trash collection, facility upkeep, & security.	

VI. Term of Agreement

This Agreement will remain in effect from **July 1, 2024, to June 30, 2025**. It shall be reviewed by the Parties as necessary or at least once per year as part of the WDB’s Local Plan update.

VII. Signatures

Please do not delete signature lines. If a partner is not applicable, please place N/A on the signature line. It is allowable to add signature lines, if necessary. Strikethroughs are not allowed, as this is a legally binding document. Please note the status of any missing signatures (e.g., forthcoming, cannot obtain, refused to sign), and do not leave signature lines blank.

Signed by: 
 Jordan Whichard Chief Deputy Secretary 30-Jan-2025
 Printed Name Signature Title Date
 Representing:
 WIOA Title III: Wagner-Peyser Act Employment Service (ES) program
 Trade Adjustment Assistance (TAA) activities
 Jobs for Veterans State Grants (JVSG) programs
 Unemployment Compensation (UC) programs

Signed by: 
 Misty Bishop-Price Director 11/21/2024
 Printed Name Signature Title Date
 Representing: WIOA Title I: Adult, Dislocated Worker, and Youth Formula programs
 High Country Workforce Development Board

N/A
 Printed Name Signature Title Date
 Representing: WIOA Title I: Job Corps programs

N/A

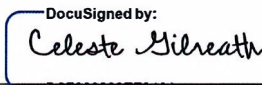
Printed Name	Signature	Title	Date
Representing: WIOA Title I: YouthBuild program			

N/A

Printed Name	Signature	Title	Date
Representing: WIOA Title I: Native American programs			

Printed Name	Signature	Title	Date
Jacob Rogers	 Signed by: F9280C8BFC46485...	Executive Director	11/21/2024

Printed Name	Signature	Title	Date
Representing WIOA Title I: National Farmworker Jobs Program (NFJP) Southeast Non-Profit Housing			

Printed Name	Signature	Title	Date
Celeste Gilreath	 DocuSigned by: BC7260203EF910A...	Director	11/22/2024

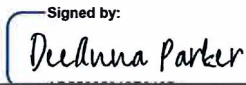
Printed Name	Signature	Title	Date
Representing: Senior Community Service Employment Program (SCSEP) Winston-Salem Urban League – Senior Programs			

Printed Name	Signature	Title	Date
Sherry Carpenter	 DocuSigned by: 319E71D692C64B3...	Chief Officer	11/21/2024

Printed Name	Signature	Title	Date
Representing: Reentry Employment Opportunities (REO) programs (Second Chance Act of 2007) Organizational Development & Mission, Goodwill Industries of Northwest NC – Career Connections			

Printed Name	Signature	Title	Date
Steve Gunter	 DocuSigned by: 21F784D64311487...	Dean	11/21/2024

Printed Name	Signature	Title	Date
Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs Pre-College Programs, Mayland Community College			

Printed Name	Signature	Title	Date
DeeAnna Parker	 Signed by: AD55605812E049B...	Director	11/26/2024

Printed Name	Signature	Title	Date
Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs College & Career Readiness, Wilkes Community College			

DocuSigned by:
Shari Brown
Shari Brown Dean 11/21/2024
Printed Name Signature Title Date
Representing: WIOA Title II: Adult Education and Family Literacy Act (AEFLA) programs
Transitional Studies, Caldwell Community College & Technical Institute

DocuSigned by:
Dr. Mark Poarch
Dr. Mark Poarch President 11/21/2024
Printed Name Signature Title Date
Representing: Carl D. Perkins Career and Technical Education programs
Caldwell Community College & Technical Institute

DocuSigned by:
Dr. John Boyd
Dr. John Boyd President 11/26/2024
Printed Name Signature Title Date
Representing: Carl D. Perkins Career and Technical Education programs
Employment and Training Programs
Mayland Community College

DocuSigned by:
ms/rod
Dr. Mike Rodgers President 11/21/2024
Printed Name Signature Title Date
Representing: Carl D. Perkins Career and Technical Education programs
Wilkes Community College

DocuSigned by:
Vanessa Trapp-Spann
Vanessa Trapp-Spann Western Regional Director 12/5/2024
Printed Name Signature Title Date
Representing: WIOA Title IV: Vocational Rehabilitation (VR) Services program
NC Division of Employment & Independence for People with Disabilities

DocuSigned by:
JORDAN THOMAS
Jordan Thomas Chief 11/21/2024
Printed Name Signature Title Date
Representing: WIOA Title IV: Services for the Blind
Rehabilitation Field Services, NC Services for the Blind

Signed by:
Luke Fowler
Luke Fowler Executive Director 11/22/2024
Printed Name Signature Title Date
Representing: Department of Housing and Urban Development Employment and Training Programs
Northwestern Regional Housing Authority

DocuSigned by:
Brittany Luxton
8D487423556C4B6...

Brittany Luxton Executive Director 11/21/2024
Printed Name Signature Title Date
Representing: Community Services Block Grant (CSBG) programs
WAMY Community Action

Signed by:
Dare Stromer
882C17C57269439...

Dare Stromer Executive Director 11/21/2024
Printed Name Signature Title Date
Representing: Community Services Block Grant (CSBG) programs
Blue Ridge Opportunity Commission

DocuSigned by:
Stacey Presnell
931CB1B8AF364B6...

Stacey Presnell Director 11/21/2024
Printed Name Signature Title Date
Representing: Temporary Assistance for Needy Families (TANF) program
Alleghany County Department of Social Services

Signed by:
Tracie McMillan
277D720F86D94AF...

Tracie McMillan Director 12/6/2024
Printed Name Signature Title Date
Representing: Temporary Assistance for Needy Families (TANF) program
Ashe County Department of Social Services

DocuSigned by:
Raquel Jennings
5492889A2D194EF...

Raquel Jennings Director 12/3/2024
Printed Name Signature Title Date
Representing: Temporary Assistance for Needy Families (TANF) program
Avery County Department of Social Services

Signed by:
Wendy Boone
5D16A18077174B1...

Wendy Boone Director 11/21/2024
Printed Name Signature Title Date
Representing: Temporary Assistance for Needy Families (TANF) program
Mitchell County Department of Social Services

DocuSigned by:
Tom Hughes
6F7BC642587F451...

Tom Hughes Director 11/21/2024
Printed Name Signature Title Date
Representing: Temporary Assistance for Needy Families (TANF) program
Watauga County Department of Social Services

Signed by:
Kevin Brown
1D884E7763FA459...
Director 11/21/2024

Printed Name **Signature** **Title** **Date**

Representing: Temporary Assistance for Needy Families (TANF) program
Wilkes County Department of Social Services

DocuSigned by:
Sonya Morgan
DE1B4D1CD81F485...
Director 11/21/2024

Printed Name **Signature** **Title** **Date**

Representing: Temporary Assistance for Needy Families (TANF) program
Yancey County Department of Social Services

Signed by:
Misty Bishop-Price
5EF818ADD08E442...
Director 11/21/2024

Printed Name **Signature** **Title** **Date**

High Country Workforce Development Board Director

Other partners (add a signature line for each additional partner included)

Signed by:
Debbie Brewer
C6A6670C4622498...
Director 11/21/2024

Printed Name **Signature** **Title** **Date**

Representing: Northwest Regional Library System – Alleghany County Library

**High Country Workforce Development Board
PY 2023 Cost Sharing Allocation Summary**

Total Infrastructure Costs **\$292,410.29**

Program Allocations

Agency	Program	Allocation	
NCCCS	Carl Perkins Career & Technical Education (CTE)	\$771.00	
DHHS	Vocational Rehabilitation (VR)	\$5,695.00	
DHHS	Division of Services for the Blind (DSB)	\$0.00	
DHHS	Senior Community Service Employment Program (SCSEP)	\$0.00	
DHHS	Community Service Block Grants (CSBG)	\$3,102.00	
DHHS	Temporary Aid to Needy Families (TANF)	\$2,233.00	
DES	Unemployment Insurance (UI)	\$16,823.00	
	Total Allocations	\$28,624.00	
	Balance of Infrastructure Costs		\$263,786.29

Headcount/Cost Distribution Percentage

Agency		Headcount Percentage	Percentage of Cost Paid
DWS	Title 3, JVSG, TAA	47.37%	29.66%
WDB	Title 1	52.63%	70.34%
	Total Headcount	19	

Allocation of Balance of Infrastructure Costs (Headcount method) ¹

DWS	Balance of Infrastructure Costs x DWS Headcount %	\$124,955.57
WDB	Balance of Infrastructure Costs x WDB Headcount %	\$138,830.72
	Total	\$263,786.29

Infrastructure Cost Paid by the WDB (Balance of Infrastructure Costs x %age of Cost Paid) \$185,547.28

Based on Headcount Percentage, the WDB Should Have Paid \$138,830.72

Due To/(Due From) WDB **\$46,716.55**

Allocated State Level Contribution \$28,624.00

Net Amount Due To/(Due From) WDB* **\$75,340.55**

(Figures in black represent amount DWS owes. Figures in red represent what WDB owes)

*The DWS Finance Unit will issue checks to WDBs that are to receive IFA funding.

WDBs that owe funds to DWS will receive an invoice from DWS Finance. Please send a check for your payment. We ask that payment be made using this method as opposed to de-obligating funds in WISE so your established WIOA budget is not reduced.

¹Total cost that should be covered by each entity based on agreed to methodology