

# HCWDB Career Center Analysis

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DECEMBER 2022



## NCWorks Career Center: Sparta

115 Atwood Street, Sparta, NC (336) 372-9675 Located in the Alleghany County Public Library

### Center Hours:

Wednesday 8:30-5:00 (closed for lunch 12-1)

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	Alleghany County Library		\$0.00	
Electricity	Alleghany County Library		\$0.00	
Phone (Local landline)	HCWDB	SkyLine/SkyBest	\$1,400.00	
Phone (Fax line)	HCWDB	SkyLine/SkyBest	\$500.00	
Internet Services	Alleghany County Library		\$0.00	
Heating Fuel (if different from electric)	Alleghany County Library		\$0.00	
Water, Sewer, Garbage	Alleghany County Library		\$0.00	
Facility Cleaning	Alleghany County Library		\$0.00	
Other (Specify)			\$0.00	
<b>Grand Total Annual Costs</b>			<b>\$1,800.00</b>	

On-Site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
WIOA Adult/DW/Youth	Wednesday	1	Case management, training assistance, career counseling, follow-up services, business services
DWS	Wednesday	1	All DWS services provided

*The WIOA Director and DWS Manager are available on-site as needed.*

## NCWorks Career Center: Jefferson

Ashe Community Central, 626 Ashe Central School Road, Unit 6, Jefferson, NC

(336) 982-5627

### Center Hours:

Monday-Thursday 8:00am-5:00pm (closed for lunch 12-1)

Friday 8:00am-12:00pm

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
<b>Rent</b>	HCWDB	Ashe County	\$8,880.00	
<b>Electricity</b>	Included in rent		\$0.00	
<b>Phone (4 local landlines &amp; fax)</b>	HCWDB	SkyLine/SkyBest	\$3,516.12	
<b>Internet Services</b>	Included in rent		\$0.00	
<b>Heating Fuel (if different from electric)</b>	Included in rent		\$0.00	
<b>Water, Sewer, Garbage</b>	Included in rent		\$0.00	
<b>Facility Cleaning</b>	Included in rent		\$0.00	
<b>Other (Specify)</b>			\$0.00	
<b>Grand Total Annual Costs</b>			\$12,396.12	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
<b>WIOA Adult/DW/Youth</b>	Monday-Friday	1	Case management, training assistance, career counseling, follow-up services, business services
<b>DWS/ TAA</b>	Monday-Friday	1-2	TAA & Wagner-Peyser services are provided

*The WIOA Director and DWS Manager are available on-site as needed. \*DSS services are available within the building.*

## NCWorks Career Center: Newland

Mayland Community College Campus 785 Cranberry Street, Newland, NC

(828) 766-1385

### Center Hours:

Monday 9:00am-4:00pm (closed for lunch 12-1)

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
<b>Rent</b>	MCC		\$0.00	
<b>Electricity</b>	MCC		\$0.00	
<b>Phone (local landline, long distance, line charges, fax line)</b>	MCC		\$0.00	
<b>Internet Services</b>	MCC		\$0.00	
<b>Heating Fuel (if different from electric)</b>	MCC		\$0.00	
<b>Water, Sewer, Garbage</b>	MCC		\$0.00	
<b>Facility Cleaning</b>	MCC		\$0.00	
<b>Other (Specify) Copier Rental</b>	HCWDB		\$660.00	
<b>Grand Total Annual Costs</b>			\$660.00	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
<b>WIOA Adult/DW/Youth</b>	Monday	1	Case management, training assistance, career counseling, follow-up services, business services
<b>DWS</b>	Monday	0	All DWS services available

## NCWorks Career Center: Spruce Pine

Mayland Community College Campus 200 Mayland Drive, Spruce Pine, NC 28777

(828) 766-1195

### Center Hours:

Tuesday - Thursday 9:00am-4:00pm (closed for lunch 12-1)

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
<b>Rent</b>	MCC		\$0.00	
<b>Electricity</b>	MCC		\$0.00	
<b>Phone (local landline, long distance, line charges, fax line)</b>	MCC		\$0.00	
<b>Internet Services</b>	MCC		\$0.00	
<b>Heating Fuel (if different from electric)</b>	MCC		\$0.00	
<b>Water, Sewer, Garbage</b>	MCC		\$0.00	
<b>Facility Cleaning</b>	MCC		\$0.00	
<b>Other (Specify) Copier Rental</b>	HCWDB		\$660.00	
<b>Grand Total Annual Costs</b>			\$660.00	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
<b>WIOA Adult/DW/Youth</b>	Tuesday-Thursday	1-2	Case management, training assistance, career counseling, follow-up services, business services
<b>DWS</b>	Varies	0	All DWS services available

## NCWorks Career Center: Boone

130 Poplar Grove Road Connector, Boone, NC 28607

(828) 265-5385

### Center Hours:

Monday - Thursday 8:00am – 5:00pm (closed for lunch 12-1)

Friday 8:00am – 12:00pm

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
<b>Rent</b>	HCWDB		\$45,000.00	
<b>Electricity</b>	Watauga County	Included in rent	\$0.00	
<b>Phone (local landline, long distance, line charges, fax line)</b>	DWS		\$2,500.00	
<b>Internet Services</b>	DWS		\$9,300.00	
<b>Heating Fuel (if different from electric)</b>	N/A		\$0.00	
<b>Water, Sewer, Garbage</b>	Watauga County/Town of Boone	Included in rent	\$0.00	
<b>Facility Cleaning</b>	Watauga County	Included in rent	\$0.00	
<b>Other (Specify)</b>			\$0.00	
<b>Grand Total Annual Costs</b>			<b>\$56,800.00</b>	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
<b>WIOA Adult/DW/Youth</b>	Monday-Friday	2-3	Case management, training assistance, career counseling, follow-up services, business services
<b>DWS</b>	Monday-Friday	2	All DWS services provided

*\*DSS services are available next door.*

## NCWorks Career Center: Wilkesboro

1320 West D Street, Suite 2, North Wilkesboro, NC

(336) 838-5164

### Center Hours:

Monday – Thursday 8:00am – 5:00pm (closed for lunch 12-1)

Friday 8:00am – 12:00pm

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	HCWDB & DWS	Reddies River LLC	\$55,008.00	HCWDB & DWS each pay 50% of rent
Electricity	HCWDB	Duke Energy	\$4,500.00	
Phone (local landline & fax line)	HCWDB	Wilkes Communications	\$4,452.00	
Internet Services	HCWDB	Wilkes Communications	\$1,500.00	
Heating Fuel (if different from electric)	N/A		\$0.00	
Water, Sewer, Garbage	HCWDB	Town of N. Wilkesboro	\$570.00	
Facility Cleaning	HCWDB	WATCO	\$3,360.00	
Other (Specify)			\$0.00	
<b>Grand Total Annual Costs</b>			<b>\$69,390.00</b>	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
WIOA Adult/DW/Youth	Monday-Friday	4	Case management, training assistance, career counseling, follow-up services, business services
DWS	Monday-Friday	4	All DWS services provided
Veterans Services	Regional	1	Services with veterans with significant barriers to employment
DWS Regional Analyst	Regional	Vacant	NCWorks Regional Analyst; staff training

## NCWorks Career Center: Burnsville

1040 East US Highway 19E, Suite L, Burnsville, NC

(828) 682-6618

### Center Hours:

Monday – Thursday 8:00-5:00 (closed for lunch 12-1)

Friday: 8:00am – 12 noon

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
<b>Rent</b>	HCWDB	Farrell Hughes	\$12,000.00	
<b>Electricity</b>	HCWDB	French Broad Electric	\$2,700.00	
<b>Phone (local landline)</b>	DWS	Frontier	\$4,200.00	
<b>Internet Services (T1 line)</b>	DWS	Zito Media	\$11,725.00	
<b>Internet Services (Wireless)</b>	HCWDB	Zio Media	\$1,440.00	
<b>Heating Fuel (if different from electric)</b>	N/A		\$0.00	
<b>Water, Sewer, Garbage</b>	N/A		\$0.00	
<b>Facility Cleaning</b>	HCWDB	Marina Jones	\$2,400.00	
<b>Other (Specify) Copier Rental</b>	HCWDB		\$660.00	
<b>Grand Total Annual Costs</b>			\$35,125.00	

On-site Partners	Days/Week On-site	Number of Staff On-site	Services Provided
<b>WIOA Adult/DW/Youth</b>	Monday-Friday	2-3	Case management, training assistance, career counseling, follow-up services, business services
<b>DWS</b>	Monday-Friday	0	All DWS services available



## NCWorks Career Center Monthly Walk-in Traffic

Center	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022
Alleghany	12	12	11	9	7	43
Ashe	95	78	75	51	37	52
Wilkes	154	169	125	107	99	142
Watauga	61	62	94	95	69	86
Avery	10	12	11	9	9	7
Mitchell	43	39	49	42	31	23
Yancey	58	42	79	62	60	65
<b>TOTAL</b>	<b>433</b>	<b>414</b>	<b>444</b>	<b>375</b>	<b>312</b>	<b>418</b>