

HCWDB Career Center Analysis



NCWorks Career Center: Sparta - Facts & Figures

115 Atwood Street, Sparta, NC (336) 372-9675

Located in the Alleghany County Public Library

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	Alleghany County Library		\$0.00	
Electricity	Alleghany County Library		\$0.00	
Phone (<i>Local land line</i>)	HCWDB	SkyLine/Sky Best	\$1,600.00	
Phone (<i>Fax line</i>)	HCWDB	SkyLine/Sky Best	\$200.00	
Internet Services	Alleghany County Library		\$0.00	
Heating Fuel (<i>if different from Electric</i>)	Alleghany County Library		\$0.00	
Water, Sewer, Garbage	Alleghany County Library		\$0.00	
Facility Cleaning	Alleghany County Library		\$0.00	
Other (Specify)			\$0.00	
Grand Total Annual Costs			\$1,800.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW/Youth	Monday &/or Wednesday	1	Case management, training assistance, career counseling, follow-up services, business services
DWS	Monday &/or Wednesday	1	All DWS services provided

The WIOA Director and DWS Manager are available on-site as needed.

Center Hours:

Monday & Wednesday 8:30-5:00 (closed for lunch 12-1)

NCWorks Career Center: Jefferson - Facts & Figures

Ashe Community Central, 626 Ashe Central School Road, Unit 6, Jefferson, NC
(336) 982-5627

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	HCWDB	Ashe County	\$8,880.00	
Electricity	Included in rent		\$0.00	
Phone (4 local land lines & fax)	HCWDB	SkyLine/SkyBest	\$3,573.84	
Internet Services	Included in rent		\$0.00	
Heating Fuel (if different from Electric)	Included in rent		\$0.00	
Water, Sewer, Garbage	Included in rent		\$0.00	
Facility Cleaning	Included in rent		\$0.00	
Other (Specify)			\$0.00	
Grand Total Annual Costs			\$12,453.84	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW/Youth	Monday-Friday	1	Case management, training assistance, career counseling, follow-up services, business services
TAA	As needed	1	TAA services provided
DWS	Monday-Friday	1-2	Wagner-Peyser services are provided
SCSEP	20 hours/week	1	Provides assistance for the Welcome Function of the center

The WIOA Director and DWS Manager are available on-site as needed.

**DSS services are available within the building.*

Center Hours:

Monday-Thursday 8:00am-5:00pm (closed for lunch 12-1)

Friday 8:00am-2:00pm

NCWorks Career Center: Newland - Facts & Figures

Mayland Community College Campus

785 Cranberry Street, Newland, NC (828) 766-1385

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/ Business	Annual Cost	Comments
Rent	MCC		\$0.00	
Electricity	MCC		\$0.00	
Phone (<i>Local land line, long distance, line charges, fax line</i>)	MCC		\$0.00	
Internet Services	MCC		\$0.00	
Heating Fuel (<i>if different from Electric</i>)	MCC		\$0.00	
Water, Sewer, Garbage	MCC		\$0.00	
Facility Cleaning	MCC		\$0.00	
Other (Specify) Copier Rental	MCC		\$0.00	
Grand Total Annual Costs			\$0.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW/Youth	Monday - Wednesday	1.5	Case management, training assistance, career counseling, follow-up services, business services.
DWS	Monday - Wednesday	1	All DWS services provided

The WIOA Director, DWS Manager, and Business Services Representative are available on-site as needed.

Center Hours:

Monday - Wednesday 8:00-5:00 (closed for lunch 12-1)

NCWorks Career Center: Spruce Pine - Facts & Figures

Mayland Community College Campus

200 Mayland Drive, Spruce Pine, NC 28777 (828) 766-1195

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/ Business	Annual Cost	Comments
Rent	MCC		\$0.00	
Electricity	MCC		\$0.00	
Phone (<i>Local land line, long distance, line charges, fax lines</i>)	MCC		\$0.00	
Internet Services	MCC		\$0.00	
Heating Fuel (<i>if different from Electric</i>)	MCC		\$0.00	
Water, Sewer, Garbage	MCC		\$0.00	
Facility Cleaning	MCC		\$0.00	
Other (Specify)			\$0.00	
Grand Total Annual Costs			\$0.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW/Youth	Monday - Friday	1-2	Case management, training assistance, career counseling, follow-up services, business services
DWS	Varies	1	All DWS services provided

The WIOA Director, DWS Manager, and Business Services Representative are available on-site as needed.

Center Hours:

Monday - Thursday 8:00-5:00 (closed for lunch 12-1)

Friday 8:00am - 12noon

NCWorks Career Center: Boone - Facts & Figures

130 Poplar Grove Road Connector, Boone, NC 28607 (828) 265-5385

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	HCWDB		\$45,000	
Electricity	Watauga County		\$0.00	Included in rent
Phone (<i>Local land line, long distance, line charges, fax line</i>)	DWS		\$2,500.00	
Internet Services	DWS		\$9,300.00	
Heating Fuel (<i>if different from Electric</i>)	N/A		\$0.00	
Water, Sewer, Garbage	Watauga County/Town of Boone		\$0.00	Included in rent
Facility Cleaning	Watauga County		\$0.00	Included in rent
Other (Specify)			\$0.00	
Grand Total Annual Costs			\$56,800.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW/Youth	Monday - Friday	1	Case management, training assistance, career counseling, follow-up services, business services
DWS	Monday - Friday	3	All DWS services provided
SCSEP	20 hours/week	1	Provides assistance with the Welcome Function at the Center
Goodwill	Monday - Friday	1	Community outreach, recruitment events, employer training

**DSS services are available next door.*

Center Hours:

Monday - Thursday 8:00am - 5:00pm

Friday 8:00am - 2:00pm

NCWorks Career Center: Wilkesboro - Facts & Figures

1320 West D Street, Suite 2, North Wilkesboro, NC (336) 838-5164

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/Business	Annual Cost	Comments
Rent	HCWDB & DWS	Reddis River LLC	\$50,004.00	<i>HCWDB & DWS each pay 50% of rent</i>
Electricity	HCWDB	Duke Energy	\$7,680.00	
Phone (<i>Local Land Line</i>)	HCWDB	Wilkes Comm.	\$8,600.00	
Internet Services	HCWDB	Wilkes Comm.	\$3,468.00	
Heating Fuel (<i>if different from Electric</i>)	N/A		\$0.00	
Water and Sewer	HCWDB	Town of North Wilkesboro	\$540.00	
Facility Cleaning	HCWDB	Adap	\$2,080.00	
Other (Specify)			\$0.00	
Grand Total Annual Costs			\$72,372.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
DWS	Monday - Friday	5	All DWS services provided
WIOA Adult/DW staff	Monday - Friday	1	Case management, training assistance, career counseling, follow-up services, business services
WIOA Youth	Monday - Friday	1	Youth (training assistance, supportive services, counseling)
Wilkes Community College (HRD)	As scheduled	1	Employability classes/lab (resume prep assistance, interview skills practice, job search assistance, assessments, etc.)
SCSEP	20 hours/week	1	Older Worker training program
Veterans Services	Regional	1	Services with veterans with significant barriers to employment
DWS Regional Analyst	Regional	1	NCWorks Regional Analyst; staff training

WIOA Business Services staff is based out of this office; however, hours in the center vary.

Center Hours:

Monday - Thursday 8:00am - 5:00pm

Friday 8:00am - 2:00pm

NCWorks Career Center: Burnsville - Facts & Figures

1040 East US Highway 19E, Suite L, Burnsville, NC (828) 682-6618

Facility Costs

Facility Costs	Responsible Partner Agency	Vendor/ Business	Annual Cost	Comments
Rent	WIOA	Farrell Hughes	\$12,000.00	
Electricity	WIOA	French Broad	\$2,400.00	
Phone (<i>Local Land Line</i>)	DWS	Frontier	\$4,200.00	
Internet Services (T1 line)	DWS	Country Cable	\$11,725.00	
Internet Services (wireless)	WIOA	Country Cable	\$1,200.00	
Heating Fuel (<i>if different from Electric</i>)	N/A		\$0.00	
Water, Sewer, Garbage	N/A		\$0.00	
Facility Cleaning	N/A		\$0.00	
Other (Specify) Copier Rental	DWS		\$2,544.00	
Grand Total Annual Costs			\$34,069.00	

Staffing Information

On-Site Partners	Days/Week On-site	Number of Staff On-Site	Services Provided
WIOA Adult/DW staff	Monday - Friday	2	Case management, training assistance, career counseling, follow-up services, business services
WIOA Youth	Monday - Friday	1	Youth services (training assistance, supportive services, counseling)
DWS	Monday - Friday	1	All DWS services available
Mayland Community College - HRD	Tuesday	1	Assists customers in the resource area and holds classes on-site

The WIOA Director, DWS Manager, and Business Services Representative are available on-site as needed.

Center Hours:

Monday - Thursday 8:00-5:00 (closed for lunch 12-1)

Friday: 8:00am - 12 noon

NCWorks Career Center Monthly Walk-in Traffic

	July 2019	August 2019	Sept 2019	Oct 2019	Nov 2019	Dec 1-13, 2019
Alleghany	36	27	25	38	39	24
Ashe	125	141	105	199	102	88
Wilkes	471	546	444	417	343	303
Watauga	195	164	203	165	153	60
Avery	22	23	13	16	28	19
Mitchell	36	48	53	62	56	35
Yancey	77	98	60	86	59	27
TOTAL	962	1047	903	983	780	556