

High Country Workforce Development Board

RFP Committee Meeting Notes

Sept. 23, 2015 9:30-12:30

Members Present: Sallie Woodring, Justin Ray, Veronica Grantham

Staff Present: Adrian Tait, Misty Bishop-Price, Rebecca Bloomquist, Don Sherrill

Conflict of Interest

Staff explained the conflict of interest policy and asked members to report any conflicts. None reported.

Proposal Summaries

Proposals were received from:

1. Clay Wilson and Associates (all counties)
2. Mayland Community College (in coordination with WCC) (3 counties)
3. ResCare Workforce Services (all counties)
4. Two Hawk Workforce Services (all counties)
5. Wilkes Community College (in coordination with MCC) (4 counties)

Staff presented an overview of the five proposals including strengths and weaknesses of each. An overview and summary score sheet was presented for each organization. See additional summary of each proposal below.

Discussion and Recommendation:

Members discussed the merits of each proposal with particular emphasis on the value to customers of various features, software and service delivery approaches. It was agreed that the collaborative team from Wilkes Community College and Mayland Community College (both in collaboration with Caldwell Community College) provided the best value, with a strong approach that integrates aspects of the Small Business Center, Human Resource Development, Customized Training, and Adult Basic Education into the NCWorks Career Centers. This innovative approach also leverages a number of existing efforts and relationships underway including involvement in Career Pathways, sector partnerships, activities with youth, business engagement, and strong partnerships with local school systems and community partners.

- Justin Ray made a motion to recommend contracts be awarded to Wilkes Community College and Mayland Community College for the High Country region. Veronica Grantham seconded. Voting was unanimous.
- In addition it was requested that contractors meet regularly with the Executive Committee to ensure performance measures are being met. Bi-monthly or quarterly meetings will be scheduled.
- Members directed staff to inform the board and bidding organizations of the recommendation in preparation for the October 8th WDB meeting.
- Final decision will be made by the WDB at its October 8th meeting that begins at 2:30 pm.